

## Health & Safety Guidelines for Randwick School Whānau - Orange Level

**Our priority while we are in Orange Level is the health and safety of our students, staff and whānau. This means we will have to do some things differently while we are in orange level so please make sure that you read and understand these guidelines.**

### Physical Distancing

- Physical distancing is very important to stop the spread of Covid-19. At Alert Level Orange children, young people, and staff need to keep a physical distance so that they are not breathing on or touching each other. This YouTube clip explains the Moist Breath Zone for kids <https://www.youtube.com/watch?v=yZvtoVrykb8&feature=youtu.be>
- There are situations where physical distancing is not possible, such as some play and sporting activities. Students will be asked to wash and dry their hands at the beginning and end of morning tea and lunch time.
- Staff will maintain 1 metre distancing between each other.
- Parents, whānau and visitors are permitted to enter the school grounds but must maintain a 2 metre distance between themselves and wear masks indoors
- Assemblies can go ahead but students will be spaced a metre apart and if whānau attend they will be spaced 2 metres apart. Whānau, staff and year 4-8 students will all wear masks in shared indoor spaces.

### Visitors to School

**It is important to limit the number of people in the school grounds for safety and for contact tracing. These procedures are very important and need to be followed.**

- Parents and whānau can enter the school grounds as long as they wear a mask indoors and sanitise. Covid Tracing is available for those who wish to use it. The driveway is not to be used during Orange level as we do not want extra people coming through the office area.
- Please avoid entering the school buildings. Where possible please phone, text or email any questions or concerns that you may have rather than entering the office. Contact Libby / Kaiya on 04 5685621 or 027 5685621, email [office@randwick.school.nz](mailto:office@randwick.school.nz) Contact Mons on the same phone numbers or email [principal@randwick.school.nz](mailto:principal@randwick.school.nz)
- If you do need to enter the office area it is a one in, one out situation. If someone is already in the office, please wait outside until they leave.

### Health & Hygiene

- Our main priority is the well-being of our students and we will be spending time concentrating on managing their emotions and building this into our teaching and learning programmes.
- Students and staff must stay at home if they are unwell. If a student comes to school unwell, whānau will be phoned and asked to collect them.
- Students will hand sanitise when entering all school buildings and regularly during the school day in their classroom settings. Before and after morning tea and lunch they will all be required to wash and dry their hands for 20 seconds with warm water.
- Each classroom has been allocated toilet blocks to use and will also use sinks in the classrooms for hand washing and drying.
- All classes will be regularly reminded about hygiene - avoiding touching their faces, sneezing and coughing into their elbows or using tissues and then washing their hands.
- Water fountains will be open but we encourage using individual drink bottles or cups.
- Staff will be cleaning surfaces and equipment regularly and will be labelling student's personal stationery so that it is not shared. We encourage you to label any items that you send along to school.

---

**Masks**

- Staff and whānau are required to wear masks in indoor settings, except year 1-3 teachers in their classrooms.
- Masks are no longer compulsory in schools but are highly recommended and as a school we have decided that year 4-8 students must wear these in shared indoor spaces e.g. assembly, school singing, buddy classes etc.
- Year 4-8 students are strongly encouraged to wear masks in their classrooms and year 7-8 students are required to wear them on the bus and at Technology at Avalon Intermediate.

**General**

- If students are late to school they are to go to the office and sign in using VisTab and get a stamp.
- School lunches will be available as usual and morning tea snacks will be available for those that need it.
- Students will eat their morning tea and lunch in their classrooms or on the decks outside their classrooms.
- Breakfast Club will operate under Orange Level. We will be following strict food preparation and hygiene guidelines and students will be required to wash their hands before eating.
- JittaBugz will be open and will follow strict Health and Safety guidelines.

[Covid Orange Level Summary](#)